

METRO RTA

Board Of Trustees

PRESIDENT: MR. ROBERT DEJOURNETT
VICE PRESIDENT: MR. MARK DERRIG



FEBRUARY 27, 2024
9:00AM

**METRO RTA
MONTHLY BOARD MEETING AGENDA
ROBERT K. PFAFF TRANSIT CENTER BOARD ROOM
TUESDAY, FEBRUARY 27, 2024
9:00AM**

ITEM 1: CALL TO ORDER

ITEM 2: AUDIENCE PARTICIPATION

Any individual or representative of a group may take two (2) minutes to address the Board on any topic on the agenda. Anyone desiring more time than provided herein, shall notify the Secretary-Treasurer by the Tuesday preceding the Board meeting so that he/she may be placed on the Agenda for a maximum of five (5) minutes. METRO's Board Meetings are held the last Tuesday of the month as stated within Resolution 2016-28, unless otherwise noted.

- Apostlett Prophetess

ITEM 3: RECOGNITION

- Operator Greg Delong – 25 Years Safe Driving | Jarrod Hampshire

ITEM 4: BOARD MINUTES

- *Approval of Board Minutes from the January meeting (Pages 5-7)
- *Approval of Governance Committee minutes from the January meeting (8-9)
- *Approval of Special Meeting Minutes from February 20 (Pages 10-11)

ITEM 5: COMMITTEE REPORTS & RESOLUTIONS

Customer Experience & Service Performance Committee

(Maintenance/Operations/ Mobility Solutions)

Chair: John Valle

*Resolution 2024-02: A resolution authorizing the award of a three (3) year contract with Levinson's Uniforms for the furnishing of Operator Uniforms. (Page 4)

Internal & External Engagement Committee

(Employee Engagement Center / Customer Care / PR & Marketing)

Chair: Chuck Rector

Safety, Equity & Planning Committee

(Planning / Community Impact / Safety & Security)

Chair: Dana LaGarde

Finance & Technology Committee

(Finance / Technology)

Chair: Vince Rubino

ITEM 6: OTHER BUSINESS

ITEM 7: OFFICER'S REPORTS

- Board President
- Chief Executive Officer

ITEM 8: EXECUTIVE SESSION

- Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment; pursuant to Ohio Revised Code Section 121.11G (4)

ITEM 9: CALL FOR ADJOURNMENT

***Denotes items that need Board approval**

Next Scheduled Meeting – March 26th

**COMMITTEE ASSIGNMENT:
CUSTOMER EXPERIENCE AND SERVICE PERFORMANCE**

RESOLUTION 2024-02

A resolution authorizing the award of a three (3) year contract with Levinson's Uniforms for the furnishing of Operator Uniforms

WHEREAS, advertisements for proposals were twice duly advertised on November 30th and December 7th, 2023 in the Akron Beacon Journal, as well as the procurement page on yourmetrobus.org, and opengov.com

WHEREAS, proposals were received by January 4th 2024 and evaluated by a committee of METRO team members

WHEREAS, the following firms provided proposals

Levinson's Uniforms – Akron, Ohio
Galls, LLC – Lexington, Kentucky
Cintas – Canton, Ohio

WHEREAS, The current Collective Bargaining Agreement with the Transit Workers United allots each operator an allowance of \$400.00 per year for uniform purchases

WHEREAS, METRO recommends Levinson's Uniforms as having the best overall proposal

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of METRO Regional Transit Authority that:

1. The Chief Executive Officer/Secretary-Treasurer is authorized to execute a contract for the furnishing of Operator Uniforms to Levinson's Uniforms
2. The estimated value of this contract over the three (3) period is \$350,400.00, based on the budgeted number of operators
3. All formal actions of this Board of Trustees related to this Resolution and all deliberations of the Board of Trustees and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Revised Code.

DATE ADOPTED: February 27th, 2024

**ROBERT DEJOURNETT,
PRESIDENT**

**DAWN DISTLER,
CHIEF EXECUTIVE OFFICER/
SECRETARY-TREASURER**

**METRO RTA
MONTHLY BOARD MEETING MINUTES
ROBERT K. PFAFF TRANSIT CENTER BOARD ROOM
TUESDAY, JANUARY 30, 2024
9:00AM**

Trustees Present: Robert DeJournett, Mark Derrig, Vincent Rubino, Charles Rector, Renee Greene, David Prentice, Dana LaGarde, Donald Christian, Robert Konstand, Christine Marshall

Trustees Excused: John Valle, Gary Spring

Trustees Absent:

METRO Team

Members Present: Dawn Distler, Tatia Harris, Angela Neeley, Jay Hunter, Jarrod Hampshire, DeHavilland McCall, Jamie Saylor, Bambi Miller, Stephanie Hottle, Gertrude Wilms, Shawn Metcalf, Nicholas Miller, Molly Becker,

Guests Present: Apostlett Prophetess, Ron Brubaker

CALL TO ORDER

Mr. Robert DeJournett called the meeting to order at 9:00am.

AUDIENCE PARTICIPATION

Apostlett Prophetess spoke for 5 minutes.

RECOGNITION

BOARD MINUTES

Mr. Chuck Rector made a motion to approve the minutes from the December meeting. All voted aye with the exception of Ms. Greene, who abstained. The minutes were approved.

COMMITTEE REPORTS & RESOLUTIONS

CUSTOMER EXPERIENCE & SERVICE PERFORMANCE COMMITTEE REPORT

Chair: John Valle (Mr. Mark Derrig reporting)

The Committee met on the 18th and KPIs were reviewed. There was one resolution recommended by the committee.

RESOLUTION 2024-01: A resolution to award a contract for the purchase of oil and associated bulk fluids for 2024.

The resolution was discussed.

Mr. Mark Derrig made a motion to approve the resolution. All present voted “aye”. The resolution was approved.

INTERNAL & EXTERNAL ENGAGEMENT COMMITTEE REPORT

Chair: Chuck Rector

The Committee met in January and KPIs were reviewed. There were no resolutions recommended by the committee.

Mr. Jay Hunter introduced Ms. Regina as the new EEC manager and EEO officer to the board.

SAFETY, EQUITY & PLANNING COMMITTEE REPORT

Chair: Dana LaGarde

The Committee met in January and KPIs were reviewed. There were no resolutions recommended by the committee.

FINANCE & TECHNOLOGY COMMITTEE REPORT

Chair: Vincent Rubino

The Committee met in January and KPIs were reviewed. There were no resolutions recommended by the committee.

OTHER BUSINESS

Governance committee meeting met in January and KPIs were reviewed. There were no resolutions recommended by the committee.

OFFICERS' REPORT

Board President: Mr. Robert DeJournett previewed the upcoming transit conferences and encouraged board members to attend if possible.

Chief Executive Officer:

Ms. Dawn Distler reported on the Library-On-The-Go press conference, METRO's recent meeting with Akron Mayor Shammus Malik, and a new video from the marketing department.

EXECUTIVE SESSION

Mr. Mark Derrig made a motion to enter executive session to consider the employment and compensation of a public employee pursuant to Ohio Revised Code Section 121.22G (1). Mr.

Robert DeJournett invited Ms. Lauren Zidones into the executive session. The board entered executive session at 9:28am

The board exited executive session at 10:18am. Mr. Mark Derrig made a motion to approve a one-time annual bonus of 18% based on the 2023 salary for the Chief Executive Officer. All present voted aye. The motion passed unanimously.

ADJOURNMENT

Meeting adjourned at 10:18am

CERTIFICATE OF COMPLIANCE

Pursuant to Section III, Article 3.2 of the Rules & Regulations of the METRO Regional Transit Authority, METRO has complied with the Notice and Notification to the public and news media.

DATE APPROVED: February 27, 2024

**ROBERT E. DEJOURNETT,
PRESIDENT**

**DAWN S. DISTLER,
CHIEF EXECUTIVE OFFICER/
SECRETARY-TREASURER**

**METRO RTA
GOVERNANCE
COMMITTEE MEETING MINUTES
ROBERT K. PFAFF TRANSIT CENTER BOARD ROOM
THURSDAY, JANUARY 18, 2024**

Committee

Members Present: Robert DeJournett, Renee Greene

Committee

Members Excused: Gary Spring, Robert Konstand, Mark Derrig

Trustees Present: John Valle, Vince Rubino, Chuck Rector, Christine Marshall, Dana LaGarde, Don Christian, Dave Prentice

METRO Team

Members Present: Dawn Distler, Jay Hunter, Jarrod Hampshire, Angela Neeley, Tatia Harris, Bambi Miller, Molly Becker, Quentin Wyatt, Nicholas Miller, Gert Wilms, DeHavilland McCall

CALL TO ORDER

Mr. Robert Konstand called the meeting to order at 10:00 am

APPROVAL OF MINUTES FROM THE FEBRUARY 2023 MEETING

Mr. Donald Christian made a motion to approve minutes from the February 2023 meeting. The minutes were unanimously approved.

DISCUSSION ITEMS

A discussion arose regarding nomination of officers. Mr. Robert DeJournett indicated that Mr. Mark Derrig had expressed an interest in the role of the chair. Mr. Donald Christian nominated Ms. Dana LaGarde as Vice President.

RESOLUTIONS

None

OTHER BUSINESS

None

CALL FOR ADJOURNMENT

Adjourned at 10:09 am

**DAWN S. DISTLER,
CHIEF EXECUTIVE OFFICER/
SECRETARY-TREASURER**

_____/_____/_____
Date (MM/DD/YYYY)

**METRO RTA
SPECIAL BOARD MEETING MINUTES
ROBERT K. PFAFF TRANSIT CENTER BOARD ROOM
TUESDAY, FEBRUARY 20, 2024
3:30PM**

Trustees Present: Robert DeJournett, Mark Derrig, Vincent Rubino, Charles Rector, Renee Greene, John Valle, Gary Spring, Donald Christian, Christine Marshall

Trustees Absent: David Prentice, Dana LaGarde, Robert Konstand,

METRO Team

Members Present: Dawn Distler, Tatia Harris, Jay Hunter, Jarrod Hampshire, Gert Wilms,

Guests Present: Blase Beebe, Dan Fritz

CALL TO ORDER

Mr. Robert DeJournett called the meeting to order at 3:34pm

EXECUTIVE SESSION

Mr. John Valle made a motion to enter executive session for the purpose of preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment. Role was called, all present responded “yes”. Mr. Robert DeJournett invited Dawn Distler, the METRO senior leadership team, Blaise Beebe and Dan Fritz of McMahon Berger. The board entered executive session at 3:36pm

The board exited executive session at 4:49pm. Mr. John Valle made a motion to reject the fact-finding report. At 4:51pm, 8 present voted “yes”, with 1 voting to abstain.

ADJOURNMENT

Meeting adjourned at 4:53pm

CERTIFICATE OF COMPLIANCE

Pursuant to Section III, Article 3.2 of the Rules & Regulations of the METRO Regional Transit Authority, METRO has complied with the Notice and Notification to the public and news media.

DATE APPROVED: February 27th

**ROBERT E. DEJOURNETT,
PRESIDENT**

**DAWN S. DISTLER,
CHIEF EXECUTIVE OFFICER/
SECRETARY-TREASURER**

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