

METRO RTA

Board Of Trustees

PRESIDENT: MR. ROBERT DEJOURNETT
VICE PRESIDENT: MR. MARK DERRIG



MARCH 26, 2024
9:00AM

**METRO RTA
MONTHLY BOARD MEETING AGENDA
ROBERT K. PFAFF TRANSIT CENTER BOARD ROOM
TUESDAY, MARCH 26, 2024 9:00AM**

ITEM 1: CALL TO ORDER

Robert DeJournett, Board President

Call to order the annual meeting of the METRO Board of Trustees

ITEM 2: Governance Committee

Chair: Bob Konstand

*Nominations of officers

*Recognition

ITEM 3: AUDIENCE PARTICIPATION

New Board President

Any individual or representative of a group may take two (2) minutes to address the Board on any topic on the agenda. Anyone desiring more time than provided herein, shall notify the Secretary-Treasurer by the Tuesday preceding the Board meeting so that he/she may be placed on the Agenda for a maximum of five (5) minutes.

METRO's Board Meetings are held the last Tuesday of the month as stated within Resolution 2016-28, unless otherwise noted.

•Apostlett Prophetess

ITEM 4: RECOGNITION

Jarrold Hampshire

Operator LaTonya Parker: 25 Years of Safe Driving

Operator Neshawn Lockett: 25 Years of Safe Driving

ITEM 5: BOARD MINUTES

*Approval of Board Meeting Minutes from the February meeting (Pages 7-9)

ITEM 6: COMMITTEE REPORTS & RESOLUTIONS

Customer Experience & Service Performance Committee

(Maintenance/Operations/ Mobility Solutions)

Chair: John Valle

*Resolution 2024-03: A Resolution Authorizing award of a Project Management Contract (Page 4)

Internal & External Engagement Committee

(Employee Engagement Center / Customer Care / PR & Marketing)

Chair: Chuck Rector

Safety, Equity & Planning Committee

(Planning / Community Impact / Safety & Security)

Chair: Dana LaGarde

*Resolution 2024-04: A Resolution Authorizing the Filing of Grant Applications with the FTA and ODOT for SFY 2025 (Page 5)

*Resolution 2024-05: A Resolution Authorizing a Contract to clear brush and forestry debris from Marion Street SW in Canton up to the North Side Station in Akron (Page6)

Finance & Technology Committee

(Finance / Technology)

Chair: Vince Rubino

ITEM 7: OTHER BUSINESS

ITEM 8: OFFICER'S REPORTS

- Board President
- Chief Executive Officer

ITEM 9: CALL FOR ADJOURNMENT

***Denotes items that need Board approval**

Next Scheduled Meeting – April 23rd

**COMMITTEE ASSIGNMENT:
CUSTOMER EXPERIENCE AND SERVICE PERFORMANCE**

RESOLUTION 2024-03

A resolution authorizing the award of a contract for Project Management Services related to the Operations and Maintenance Facility Construction

WHEREAS, advertisements for proposals were twice duly advertised on January 11th and 18th in the Akron Beacon Journal, as well as the procurement page on yourmetrobus.org, and opengov.com

WHEREAS, proposals were received February 22nd, 2024 and evaluated by a committee of METRO team members

WHEREAS, the following firms provided proposals

The Ruhlin Company – Wadsworth, Ohio (\$288,000)
Metis Construction Services – Kent, Ohio (\$526,080)
NV5 – Solon, Ohio (\$503,193.60)

WHEREAS, METRO will fund up to 80% of the value of this contract utilizing the Ohio Transit Preservation Grant Program

WHEREAS, METRO recommends The Ruhlin Company as having the best overall proposal

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of METRO Regional Transit Authority that:

1. The Chief Executive Officer/Secretary-Treasurer is authorized to execute a contract with The Ruhlin Company for Project Management Services in an amount not to exceed \$288,000.00
2. All formal actions of this Board of Trustees related to this Resolution and all deliberations of the Board of Trustees and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Revised Code.

DATE ADOPTED: March 26th, 2024

**ROBERT DEJOURNETT,
PRESIDENT**

**DAWN DISTLER,
CHIEF EXECUTIVE OFFICER/
SECRETARY-TREASURER**

**COMMITTEE ASSIGNMENT:
SAFETY, EQUITY, AND PLANNING COMMITTEE**

RESOLUTION 2024-04

A resolution authorizing the filing of applications with the Federal Transit Administration and the Ohio Department of Transportation for SFY 2025 transportation assistance grants. These grants may include but are not limited to the Urban Transit Grant, the Ohio Transportation Partnership Program, Bus and Bus Facilities and Low or No Emissions Programs

WHEREAS, the State of Ohio through its SFY 2025 programs has made funds available to assist public transportation in Ohio; and

WHEREAS, METRO RTA is the transit operator for Summit County, Ohio, and

WHEREAS, METRO RTA presently provides transit service and observes all federal and state rules regarding these programs,

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of METRO Regional Transit Authority that:

1. The Chief Executive Officer is hereby authorized to file applications and execute contracts for the aforementioned grants programs
2. All formal actions of this Board of Trustees related to this Resolution and all deliberations of the Board of Trustees and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Revised Code.

DATE ADOPTED: March 26th, 2024

**ROBERT DEJOURNETT,
PRESIDENT**

**DAWN DISTLER,
CHIEF EXECUTIVE OFFICER/
SECRETARY-TREASURER**

**COMMITTEE ASSIGNMENT:
SAFETY, EQUITY & PLANNING COMMITTEE**

RESOLUTION 2024-05

A resolution authorizing a contract with Beren’s Tree Service to clear brush and forestry debris from Marion Street SW in Canton up to the North Side Station in Akron (26 mile railway).

WHEREAS, METRO is adhering to a Federal Transit Authority (FTA) mandate to upkeep and maintain rail lines in working condition, in order to keep lines in service and not detain train crews and

WHEREAS, METRO is keeping within State and Federal regulatory compliance to meet inspections.

Haymaker Tree Service	\$235,000.00
Asplundh Tree Service	\$195,555.00
Kennedy Rail Service	\$175,000.00
H & G Rail Service	\$172,500.00
Beren’s Tree Service	\$134,900.00

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of METRO Regional Transit Authority that:

1. The Chief Executive Officer/Secretary-Treasurer is hereby authorized to execute said contract in an amount not to exceed \$134,900.
2. All formal actions of this Board of Trustees related to this Resolution and all deliberations of the Board of Trustees and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Revised Code.

DATE ADOPTED: March 26th, 2024

**ROBERT DEJOURNETT,
PRESIDENT**

**DAWN DISTLER,
CHIEF EXECUTIVE OFFICER/
SECRETARY-TREASURER**

**METRO RTA
MONTHLY BOARD MEETING MINUTES
ROBERT K. PFAFF TRANSIT CENTER BOARD ROOM
TUESDAY, FEBRUARY 27, 2024
9:00AM**

Trustees Present: Robert DeJournett, Vincent Rubino, Charles Rector, John Valle, Dana LaGarde, Donald Christian, Robert Konstand, Christine Marshall

Trustees Excused: David Prentice, Renee Greene, Gary Spring, Mark Derrig

Trustees Absent:

METRO Team

Members Present: Dawn Distler, Gert Wilms, Jay Hunter, Jarrod Hampshire, Tatia Harris, Angela Neeley, Bambi Miller, DeHavilland McCall, Jamie Saylor,

Guests Present: Apostlett Prophetess, Ron Brubaker

CALL TO ORDER

Mr. Robert DeJournett called the meeting to order at 9:01 am.

AUDIENCE PARTICIPATION

Ms. Apostlett Prophetess spoke for five minutes.

Mr. Ron Brubaker spoke for two minutes

RECOGNITION

Operator Greg DeLong was recognized for 25 years of safe driving.

BOARD MINUTES

Ms. Dana LaGarde made a motion to approve the minutes from the January meeting. The minutes were unanimously approved.

Mr. Don Christian made a motion to approve the minutes from the Governance Committee's January meeting. The minutes were unanimously approved.

Mr. Chuck Rector made a motion to approve the minutes from the Special Board Meeting on February 20th. The minutes were unanimously approved.

COMMITTEE REPORTS & RESOLUTIONS

CUSTOMER EXPERIENCE & SERVICE PERFORMANCE COMMITTEE REPORT

Chair: John Valle

The Committee met on February 15 and KPIs were reviewed. There was one resolution recommended by the committee.

RESOLUTION 2024-02: A resolution authorizing the award of a three (3) year contract with Levinson's Uniforms for the furnishing of Operator Uniforms

The resolution was discussed.

Mr. John Valle made a motion to approve the resolution. All present voted "aye". The resolution was approved.

INTERNAL & EXTERNAL ENGAGEMENT COMMITTEE REPORT

Chair: Chuck Rector

The Committee met on February 15 and KPIs were reviewed. There were no resolutions recommended by the committee.

SAFETY, EQUITY & PLANNING COMMITTEE REPORT

Chair: Dana LaGarde

The Committee met on February 15 and KPIs were reviewed. There were no resolutions recommended by the committee.

FINANCE & TECHNOLOGY COMMITTEE REPORT

Chair: Vincent Rubino

The Committee met on February 15 and KPIs were reviewed. There were no resolutions recommended by the committee.

OTHER BUSINESS OFFICERS' REPORT

Board President:

Mr. Robert DeJournett asked for a moment of silence to acknowledge the life and passing of

former board member Nicholas Fernandez.

Chief Executive Officer:

Ms. Dawn Distler discussed the TOD and BRT project proposals and the various stakeholders involved in discussions surrounding those projects. Ms. Distler also discussed the recent White House Roundtable regarding Bus Manufacturing.

EXECUTIVE SESSION

Mr. John Valle made a motion to enter executive session for the purpose of preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment. Role was called, and all present responded “yes”. Mr. DeJournett invited Ms. Dawn Distler, Ms. Gert Wilms, Mr. Jay Hunter, and Ms. Lauren Zidones to enter into the executive session. The board entered executive session at 9:32am.

The board exited executive session at 10:28am

ADJOURNMENT

Meeting adjourned at 10:30am

CERTIFICATE OF COMPLIANCE

Pursuant to Section III, Article 3.2 of the Rules & Regulations of the METRO Regional Transit Authority, METRO has complied with the Notice and Notification to the public and news media.

DATE APPROVED: March 26, 2024

**ROBERT E. DEJOURNETT,
PRESIDENT**

**DAWN S. DISTLER,
CHIEF EXECUTIVE OFFICER/
SECRETARY-TREASURER**